

## Guidelines for the Display of Art Work at the Biddeford Pool Community Center

Artists wishing to display their work, such as original paintings and photographs, at the Biddeford Pool Community Center must submit representative photographs of the work they propose to display along with a brief artist statement and bio—photograph of the artist optional—to the Biddeford Pool Community Center Board of Trustees.

The Board reserves the right to accept or decline the work of any artist. The Board further reserves the option of having the works of multiple artists displayed at one time, establishing display themes, and making any other decision it deems appropriate.

BPCC members and Artists by the Sea participants will be given priority in displaying their work. In an effort to ensure that a variety of art work is displayed, the Board may limit the number of times an artist can display work at BPCC. As a general rule, art will be displayed for a period of up to one month in the summer and up to two months at other times. These time frames are subject to change at the discretion of the Board.

All work should be properly wired and ready for hanging. Display labels with artist's name, title, medium and size, and price should be attached from the back side of the piece in order to be viewed from the front. **Neither labels nor statements nor bios can be attached to the walls.** Artists may, at their own expense, hold an art "opening" at a mutually agreed upon time during their showing. The artist will be responsible for all aspects of the opening including set up, refreshments, and cleaning up within 24 hours of the opening. Furniture moved for the opening must be returned to the original location.

The artist is responsible for staging and removing the art, and must coordinate this with the Board. Works not removed by the artists in a timely manner will be removed by the Board at the artist's risk.

Although BPCC will make a reasonable effort to secure the building, the artist agrees that neither BPCC nor the Board nor any of its agents is responsible for the safekeeping of the art works.

Further, artists will pay BPCC a fee equal to 15 percent of the sales price of transactions resulting from a display in the Center. Transactions are solely between the artist and the buyer.

The Board may appoint an individual or individuals as its agent/s to act on its behalf in these matters. Additionally, the Board may modify these guidelines from time to time it deems appropriate.

The Board has the final say in the interpretation and implementation of these guidelines.

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I wish to display my art work at the Biddeford Pool Community Center, and I agree to the terms and conditions set forth in these guidelines.

Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_