

Biddeford Pool Community Center

Board of Trustees Meeting

April 24, 2019

Present: Jamie Hibbard, Marysue Emhiser, Ada Goff Joe Valenza, Heather Davis, Elaine Robinson, Bonnie Buechs, Aurelie Wallach, Ben Pratt, Peter McPheeters, Sue Maccallous

Excused: Jim Oleson

Call to Order and Welcome

Jamie Hibbard

Meeting called to order at 3:46 PM

Secretary's Report

Marysue

Revised minutes from 2/20/19: Another question was raised regarding the movie studio that the Center is approved to show at events. Beth Baskin has been asked to confirm the information. Minutes will be approved at the next meeting.

Minutes from 3.20.19 are approved as presented. Moved: Aurelie, 2nd Bonnie. All in favor

Unfinished Business

B of T

Update on renovations:

- There is a small issue with the threshold between the hall entrance and the great room that will need to be addressed. A slight difference in grade could pose a tripping hazard.
- Peter is waiting on a final bill from Brady Construction.
- Jamie reports there is a small amount of painting to be completed but will not be submitting any additional bills.
- New door from hallway: Can it be adjusted to make is easier to open and can a stop be added so the door can remain open at times?

Discussion regarding Treasurer's Replacement

- Ada suggested that the B of T consider keeping Celeste since she has a good handle on the BPCCC books, QuickBooks and Excel. Ada suggests that we share resources with Union Church and purchase one computer and a new version of QuickBooks for use by both organizations. We will need to set Celeste up with an email account.

Motion is made to proceed with the purchase of a laptop and QuickBooks software that will be shared with Union Church. Moved: Ben, 2nd: Elaine. All in favor.

Update on Advancement Committee

- Jamie reports that he is making some final revisions to the letter for solicitation of funds.
- The group will be meeting again on Monday, 4/29.
- Jamie has already met with some local business members.

New Business

B of T

- B of T's on-line vote to support UNE

Motion is moved to authorize BPCCC B of T's involvement with UNE on the 5/8/19 program on "Caregiving Across the Life Cycle" presented by Amy Goyer. Moved: Heather, 2nd: Joe. All in favor.

Treasurer's Report

Ada

- Ada presented the General Checking account activity since last month. There was a bill from Brady Construction for \$19,000.00 for work completed to date. There are still some outstanding bills that will come due.
- Donations to date total \$10, 300.00 and distributed as follows:

General Fund	\$6,781.00
Historical Initiative:	\$1,200.00
Library / Leisa's Place:	\$1, 195.00
Education Fund:	\$ 790.00
Building Fund:	\$ 250.00
Library – General:	\$2, 673.00

- How to pay the Brady Construction bills: We will leave \$20,000.00 in the General Checking account. Move the money from both Leisa's Place and Building Maintenance accounts to 44 North.

Education Committee

Jamie

- Jamie received an email from Biddeford High School and they have given all but \$500 to last year's scholarship recipients. Ada will send them a check for \$1,500.00 for next year's recipients.

Function's Committee

Eve (not present)

- Eve circulated a report prior to the meeting
- Set-up for Earth Day is Friday morning at 9AM. Tables will be set up at 8AM.

Building Committee**Jim / Eve**

- Update on walk around the property: Pat Perron gave a quote of \$500 for the removal of the stumps, spreading soil and planting grass seed.

Motion is presented to approve the expenditure of \$500 for yard improvement.

Moved: Joe, 2nd: Ada. All in favor.

- Eve, Jim and Jamie took a walk around the property and found that the picket fence needs repair work, cleaning and painting.

Library**Sue**

- Sue has heard from Sarah Beanland and she will not be working at Story Hour this summer. Michelle Foster indicated that this summer will be her last year at Story Hour.
- Sue asked if someone might be able to contact Abigail Carroll and ask if she might be interested in presenting a program about her oyster farm. The topic would appeal to both children and adults. Peter volunteered to get in contact with her.

Sunshine Committee**Aurelie**

- Aurelie is happy to report that no cards we sent out this past month.
- A suggestion was made to send a 70th anniversary card to Bill and Isabel Oleson.

BPCHS**Peter**

- Peter reports that the Historical Photo exhibit was well received and there might be an additional reception in early July for the summer people.
- Jim Oleson has completed the scanning of photos for the time being.

Communications Committee**Jim**

- Posting calendar in the building: the discussion was postponed for the time being.
- The Nominating Committee needs to convene in order to meet the deadline for the Annual Meeting.

Adjourn

Motion to adjourn the meeting: Moved: Bonnie, 2nd: Heather: All in favor.

Meeting adjourned at 5:00 PM. Next meeting is Wednesday, May 15th at 3:30PM at BPCC.

Respectfully Submitted, 

Marysue Emhiser, Secretary