

## APPENDIX C

### **Joan Beaudry Memorial Education Award Biddeford Pool Community Center Eligibility Guidelines/Application Process**

Joan Beaudry was a longtime Biddeford Pool resident and a passionate educator who taught in local Biddeford area schools for over 30 years. Joan truly understood and appreciated the value of education. BPCC has a long history of supporting local area students with their educational needs. Although BPCC's records are somewhat ambiguous about the original intent when the program was started and how it was managed in the early years, we do know that a few local residents received "awards" in the 1950's and early 1960's. The idea of a formal Education Fund was first suggested at a board meeting in the late 1980's when John Henneidy and Joan (at the time both BPCC Board Members) were assigned the task of researching BPCC's records and drafting a proposal for a revised Educational Fund, the purpose being to assist local area students with the cost of education. The first fund-raising event was an annual Memorial Day beach race and Community Center breakfast, which was very popular with the local community. After Joan and her daughter MaryAnn died tragically in an automobile accident in 1992, the fund was renamed The Joan Beaudry Education Fund in her honor and in recognition of her dedication to the community and education. Since its inception, more than \$75,000 has been raised and given to area students to help them with their educational expenses.

#### **ELIGIBILITY:**

- Applicant shall have ties to the Biddeford Pool community, as defined in BPCC's geographical boundaries found in the By-Laws. Applicant's immediate family shall be members of BPCC. Grandchildren of active members are also eligible.
- Exigent need applications from students not directly associated with the Biddeford Pool community will be considered if a member in good standing chooses to petition the Education Committee on a student's behalf. Member must explain his or her relationship (familial relationship is not a requirement) to the student, describe the student's exigent circumstance(s), and describe why he or she believes the student warrants award consideration. The member also may be asked to appear before the Education Committee to provide additional information.
- Applicant must be a graduating high school senior accepted to an accredited two- or four-year college, or a current college student actively enrolled at an accredited two- or four-year college.
- Applicant must be enrolled as a full-time student for 12 credit hours or more to be considered, and at the time funds are disbursed.
- One award per family per academic year (September-August) can be given.
- This is a one-time award. Any student wishing to be considered for receiving an additional award must reapply each year. Consideration for any subsequent award(s) will be based on availability of funds; applicant's continued eligibility as described herein; and applicant's maintenance of at least a 2.5 G.P.A. and engagement in volunteer activities as identified on BPCC's website ([www.biddefordpoolcommunitycenter.org](http://www.biddefordpoolcommunitycenter.org)).

#### **CRITERIA:**

- Primary consideration shall be given to the student's record of academic excellence as well as academic promise, seriousness of purpose, determination and enthusiasm to fulfill his/her educational goal.
- The Committee shall weigh personal statements, as well as letters of recommendation, and will consider such variables as citizenship, leadership, commitment to family responsibilities, work experience, financial need, or applicant's other unique attributes.
- Parameters for selection include academic merit as evidenced by G.P.A., character, citizenship, leadership, and volunteer activities.

## **APPLICATION PROCESS:**

All documents will be kept confidential and are for use of the Education Committee only. Application package must include:

- Completed application, submitted by June 1st for the upcoming school year.
- A +/- 500 word essay, describing personal goals and objectives and addressing what the student perceives his/her role in community building to be.
- An official copy of high school transcript and, if currently attending college, an official copy of college transcript as well. Transcript(s) must reflect at least a 2.5 G.P.A.
- A copy of the college acceptance letter and proof of enrollment for the fall semester of the application year.
- A confidential letter of recommendation from an academic reference.
- A confidential letter of recommendation from an unrelated party that should address applicant's leadership abilities, service activities and involvement in community projects.

Applicant must also participate in a face-to-face interview with members of the Education Award Committee. Phone interviews are not allowed except under extenuating circumstances, and the Committee reserves the right to determine whether such circumstances warrant exception. Applicants granted an interview will be notified by mail.

## **SELECTION:**

- Selection of recipients will be made by the Education Committee, which will consist of at least 3 active members of BPCC.
- The Education Committee will recommend applicants and suggested award amounts for approval to the B of T of BPCC. All recommendations must have final approval by said B of T.
- The Education Committee shall have broad discretion in its selections and recommendations to the B of T.
- Awards will be announced by letter to each recipient.

## **DISTRIBUTION OF AWARD:**

- The amount of the award will be not more than \$1,000.00 per academic year. The amount may depend upon availability of funds.
- Recipient must notify the Education Committee of his/her return to school in January of the current school year. Following such notification, funds will be tendered by January 15th by check made payable to the recipient.
- In the event an award is not claimed for use by January 15th of the school year, the award may, at the discretion of the Education Committee and with the approval of the B of T, be rescinded and given to another applicant.

Completed application and all other supporting materials should be sent to:

Chairperson Joan Beaudry Memorial Education Award  
c/o Biddeford Pool Community Center  
PO Box 247  
Biddeford Pool, ME 04006

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